Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HINDOL COLLEGE, KHAJURIAKATA**
Name of the head of the Institution	**Dr. Asit Kumar Jenamani**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06732254425**
Mobile no.	**9437901595**
Registered Email	**hindolcollegekkata@rediffmail.com**
Alternate Email	**iqachindolcollege@gmail.com**
Address	**AT-KHAJURIAKATA, PO/PS-BALIMI, DIST-DHENKANAL**
City/Town	**BALIMI**
State/UT	**Orissa**
Pincode	**759020**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**JAYANTA NARAYAN PATI**
Phone no/Alternate Phone no.	**06732254425**
Mobile no.	**9437730903**
Registered Email	**principalhindolcollege2013@gmail.com**
Alternate Email	**jayanta_pati2011@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hindolcollege.in/wp-content/uploads/2019/12/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hindolcollege.in/academic-calender/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.71**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**08-Jul-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career Counselling	**19-Nov-2019**	**150**

Programme	01	
Career Counselling Programme	22-Nov-2019 01	150
Human Rights Awareness Programme	19-Dec-2019 01	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Odisha Higher Education Program for Excellence and Equity Civil Work	World Bank	2020 365	7948500
Institution	Odisha Higher Education Program for Excellence and Equity- Non Civil Work	World Bank	2019 365	3600000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Received World Bank Assistance from State Govt. Infrastructure Grant. ? Organised two Carrier Counselling Programmes. ? Organised a Human Rights Awareness Programme. ? Staffs sent for Faculty Development Training Programme. ? Each Department Organised Seminar Study Tour.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare Academic Calendar for timely completion of Course.	Timely course competed that better result in CBCS Exams.
Hon'ble MP, Dhenkanal, M.L.A, Hindol & Block Chairman, Hindol are requested to inaugurate newly constructed class room.	Newly constructed class rooms inaugurated by Hon'ble MP, Dhenkanal, M.L.A, Hindol & Block Chairman, Hindol which fulfilled partially supported class room requirement.
Teachers to be encouraged for publication and presentation of papers	Some teachers published papers & presented papers.
To get prepared for NAAC Accreditation Cycle- II	NAAC Accreditation for Cycle-II is on progress.
Faculties to be given academic training on CBCS Syllabi	Teachers send to get Academic Training
Academic Audit, Green Audit ^ Energy Audit to be conducted	Academic Audit & Green Audit conducted.
To prepare and submit AQAR in time	AQAR prepared delayed due to COVID Pandemic
To install III-phase electricity with Transformer	Three phase electricity installed
To go for Ten MBPS Optical Fiver connectivity to support academics	Ten MBPS Optical Fiver connectivity carried out.
More CCTV and Cameras to be installed for safety and security of student inside the campus	More CCTV installed.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	25-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	We regularly fill up MIS provided by WBOHEPEE, Govt. of Odisha. Personnel Information Management System(PIMS) the objective of the web PIMS is to scale the PIMS application to all the colleges across the State to build HR Decision Support System or the colleges and integrate with the presently running external applications, Online Transfer Posting Monitoring, Online Salary Generation through the various DDO levels, to develop a plan for filling future vacancies arising in the colleges. Human Resources Management System (HRMS) envisages automating transaction relating to personnel matters. HRMS is the flagship project of CMGI external Link(A society under General Administration (Administrative Reform) Department external Link , Government of Odisha external Link). In HRMS, an employee may apply leave, loan, or put forward his/ her report, request, or grievance through Internet. In return she/he can receive the sanction or reply online through internet from authorities. An authority may issue notification or orders of transfer, promotion or deputation of the employees online. HRMS software automatically prepares all related accounts and registers like Service Book, Leave Account, Loan Account, Salary Account, Incumbency Chart etc,retrieving relevant data from transactions. Moreover it will also help retiring employees to prepare their own pension papers on click of buttons and help authorities to process pension papers easily and quickly. HRMS is an application software to carry out personnel transaction of government employees in online mode through Internet. In this regard, the transactions, that have already taken place are already being captured as legacy data. The Service Book of each employee is the most composite repository of such transactions. Hence, service data of each employee from the service book creates backbone of HRMS

software for provisioning above services. Through IFMS all treasury bills are transacted and GIS is operated. Student Academic Management System (SAMS) is an integrated Academic Management System and comprehensive tool for students/parents, administrators at colleges Government as well, to overcome the challenges in the process of college admissions and post admission processes.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum mechanism is done by Utkal University to which the institution is affiliated. The institution has no autonomy in this context. At present CBCS pattern is operational.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Commerce Honours with 64 Seat	22/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce Honours with 64 Seat	22/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PGDCA	01/07/2019	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Final semester Project work as per CBCS Curriculum	84
BA	Final semester Project work as per CBCS Curriculum	116
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback mechanism is adopted in the form of questionaries. The feedback is analysed by IQAC in its meetings. As per suggestions by IQAC members action plan is carried out. The institution is selected under World Bank Assisted Project OHEPEE and eligible to get 5.26 Crores financial assistance to achieve excellence and equity.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	SCIENCE	192	834	127
BA	ARTS	160	1280	146
BCom	COMMERCE	64	45	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	741	Nill	35	Nill	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	28	3	3	3	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As it is an important tool to enhance the ability of the students in all respects our institution adopt mentoring system. Our institution takes support of mentoring system in order to ensure holistic development of students. Mentoring system in Higher Education is indispensable. Mentoring is important because mentor plays a vital role in shaping the knowledge and skill dimension of the students. Mentors are professionally skill persons with specialization in their respective field. in our Institution the whole student community of different classes have been divided in to various proctorial clusters and each group is taken care by one mentor. We have more than 50 proctorial groups in our institution. The mentors monitor the students in their academic activities. each mentor functions as a mentor, a supervisor and counselor to the students. The teachers are also found to be associated with all activities of the students even their day to day business relating to their personal problems. A basic objective of students mentoring system is helping the students and to develop them in to a successful professional. Keeping this in view mentoring system has been introduced in our institution for which a committee has been constituted to represent all the streams like Arts, Science and Commerce. The proctorial committee consisting of 01 coordinator and other 3 members. In this regards a regular meeting in monthly intervals has been taking place to fulfill the object. However in the monitoring system the parents of the wards are also involved in providing the information and getting the same from them. A sincere attempt has been made every year to trace the problems of the students and to facilitate for overcoming them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
741	35	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	27	2	5	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Mahendra Kumar Swain	Assistant Professor	Editor of International Journal for Social Development
2019	Dr. Mahendra Kumar Swain	Assistant Professor	Editor of National Journal for Social Development
2019	Dr. Mahendra Kumar Swain	Assistant Professor	Editor of National Journal

2019	Dr. Shashadhar Biswal	Assistant Professor	for Social Reality Fellowship (Ph.D)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th	03/10/2020	30/10/2020
BSc	BSc	6th	03/10/2020	30/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reform initiation at the institutional level on continuous internal evaluation system has been well under taken by our institution. Reforms on continuous evaluation system at our institutional level are done as per the initiatives undertaken and enforced by Utkal University, Bhubaneswar. Our institution is affiliated to Utkal University adhere all the instructions and guidelines provided by the University regarding examinations. Our Institution conduct mid term examinations as per the guidelines set up by Utkal university, Bhubaneswar. Internal mid term examination are conducted twice in each academic session and the scripts after its thorough evaluation by the teachers concern the marks are uploaded in the University website. The students are asked to prepare assignment in each semester of different subjects and the same have been evaluated for fulfilling the examination guidelines. The students of 6th semester are introduced to a project work in their programme specialization and that is also taken as a reform on continuous evaluation system. The continuous internal evaluation is done by the institution touching upon various performance of the students all through the year. Accordingly suggestions and tips are given for the improvement of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being a Govt. Aided Institution our college follow all guidelines prepared by Dept. of Higher Education, Govt. of Odisha in regards to academic calendars and conduct of examination. Academic calendar are prepared by Department of Higher Education, Govt. of Odisha for all Higher Educational Institution of the state. Our Institution abide by the guidelines and timeline prepared by the Dept. of Higher Education for conduct of examinations and term examination other academic related matters. The Institution intend to take essential measures in obeying the academic calendar. The interest of the students are taken care of while following the academic calendars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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https://hindolcollege.in/naac-documents/

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2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage

Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
201	BA	Arts	116	105	90.51
202	BSc	Science	90	83	92.22

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hindolcollege.in/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

International	CHEMISTRY	1	Nill
International	ENGLISH	1	Nill
International	HISTORY	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	5	5	6
Presented papers	Nill	1	1	Nill
Resource persons	Nill	Nill	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
TSC Pared, New Delhi	Participation	Office of the Prime Minister	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Study Tour	400	From Institute	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Govt. of Odisha	24/03/2018	Excellence Equity	3
Ramakrushna Computer Education	01/07/2019	Computer Literacy	3
OKCL	01/07/2019	Computer Literacy	3
NICE Computer Ltd., Khajuriakata	01/07/2019	Computer Literacy	3

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

22	28

| 4.1.2 – Details of augmentation in infrastructure facilities during the year | |

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Class rooms	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

| 4.2.1 – Library is automated {Integrated Library Management System (ILMS)} | | | |

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS	Fully	1.0	2018

| 4.2.2 – Library Services | | | | | | |

Library Service Type	Existing		Newly Added		Total	
Text Books	6906	636676	220	42328	7126	679004
Reference Books	4292	348488	Nill	Nill	4292	348488
Journals	14	5950	Nill	Nill	14	5950
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
HARMOHAN SAHU	N-LIST	INFLIBNET	19/11/2019
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4.3 – IT Infrastructure

| 4.3.1 – Technology Upgradation (overall) | | | | | | | | |

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	0	20	0	1	7	12	10	0
Added	2	0	2	0	0	1	1	0	0
Total	22	0	22	0	1	8	13	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4	3.4	2	1.92

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance work is done periodically as when required for different sections like laboratory, library, sports complex, computers, class rooms, annual maintenance contract for computers, xerox machine, water purifiers are made with different farms.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	PRERANA, Medhabruti, National Scholarship, Post Matric scholarship	115	345000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Human Rights Awareness Programme	19/12/2019	150	Permanent Loka Adalat, Dhenkanal, Angul,
Career Counselling	19/11/2019	150	District Employment Office,

Career Counselling	22/11/2019	150	District Employment Office, Dhenkanal
International Day of Yoga	21/06/2020	130	Yoga Teacher, Teacher incharge NCC, NSS
Computing Skill	01/07/2019	162	NICE, Ramakrushna Computer Education, OKCL
Soft skill Development	01/07/2019	238	College Faculty

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling Programme	170	170	52	52

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	15	Hindol College, Khajuriakata	Science Arts Department	ASTHA SCHOOL OF MANAGEMENT, SOA University,	MBA, MCA, Hotel Management, Post Graduation

				Centurion University, IHM, Chennai, iGIT, Sarang	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	52

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activity / Competition	Inter University	365
Annual Sports	Inter University	390

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	TSC Pared, New Delhi	National	1	Nill	BS18-085	PRIYABRAT SAMAL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Two 3rd year students are nominated to Grievance reddressal cell. The students council organizes annual day celebration, annual athletic meet, study tours, seminars etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

115

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings - The Alumni decided to resolved to register the association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two practices decentralization and participative management in the area of academics and purchases for the institutional need. The Academic Bursar is given full autonomy to take care of academic improvements. The purchase committee is given complete autonomy regarding procurement of goods required for the institution. They follow their own mechanism for smooth conduct of classes and timely procurement of Goods.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students Academic Management System (SAMS) is adopted by Government of Odisha through which admission of students is conducted.
Industry Interaction / Collaboration	Efforts are made for collaboration with industries.
Human Resource Management	Both curricular extra curricular activities are well taken care.
Library, ICT and Physical Infrastructure / Instrumentation	Library Automation working is going on. Limited ICT enabled classes. Each year some equipment are purchased according to need of CBCS Syllabus.
Research and Development	Initiatives taken to promote Research Developments. There is a provision for seed money to promote research activities.
Examination and Evaluation	No Autonomy as per University Programme. For extra care conducting unit tests, monthly tests etc. before examination.
Teaching and Learning	Mostly traditional limited ICT Teachers are deputed on regular basis for refresher course and orientation course for promotion of teaching learning process. Teachers are attending workshop, seminar and training programmes from time to time
Curriculum Development	Institution follows Utkal University Curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution has implemented E-governance in areas of operation mainly

	in academy and administrative space. In this academic year our institution has worked as per the planning governed by the guidelines and regulation of Department of Higher Education, Govt. of Odisha. Planning and development activities of the college are mainly governed by the guidelines and regulations issued by Dept. of Higher Education, Govt. of Odisha. The Dept. of higher Education, Govt. of Odisha periodically provides guidelines on E-mode. Taking this in to account the institution formed its planning and developmental strategy. Apart from this the college has under taken number of developmental works by utilizing college development fund. Planning and development has been done on infrastructure both physical and academic. So far planning and development is concerned e-governance found applied in admission process, payment of dues by the students, payment to the management staffs and developmental activities.
Administration	Yes
Finance and Accounts	Finance and accounting maintained in College Accounting Procedure Automation (CAPA) developed by Higher Education, Odisha.
Student Admission and Support	Yes
Examination	Yes

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	1	06/01/2020	19/01/2020	14
Faculty Development Programmes	1	11/01/2020	17/01/2020	7
Faculty Development Programmes	1	03/01/2020	10/01/2020	8
Faculty Development Programmes	2	09/12/2019	22/12/2019	14
Faculty Development Programmes	1	18/09/2019	24/09/2019	7
Refresher	1	05/11/2019	18/11/2019	14
Faculty Development Programmes	1	09/11/2019	22/11/2019	14
Faculty Development Programmes	1	22/10/2019	28/10/2019	7
Faculty Development Programmes	1	16/01/2020	29/01/2020	14
Faculty Development Programmes	2	05/08/2019	11/08/2019	6

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Seed money for research	EPF	Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Internal and external financial audits done regularly. Audit is done by Charted farm and Local fund Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

29430.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**D.L.C, Dhenkanal**	**Yes**	**Principal of the College**
Administrative	**Yes**	**D.L.C, Dhenkanal**	**Yes**	**Principal of the College**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) Improvement of e-library. ii) Improvement of reading room. iii) Coaching for competitive examinations.

6.5.3 – Development programmes for support staff (at least three)

1 E.P.F 2 Maternity Leave 3 Computer training to staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Utilization of fund in time of World Bank assistant project OHEPEE . 2. Library Automation. 3. Development of reading room

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Career Counselling Programme**	**19/11/2019**	**19/11/2019**	**19/11/2019**	**150**
2019	**Career Counselling Programme**	**22/11/2019**	**22/11/2019**	**22/11/2019**	**150**
2019	**Human Rights Day**	**19/12/2019**	**19/12/2019**	**19/12/2019**	**150**

2019	Blood Donation Camp	05/09/2019	05/09/2019	05/09/2019	120
2019	FIT India Movement	02/10/2019	02/10/2019	02/10/2019	170
2019	Vigilance Awareness Programme	31/10/2019	31/10/2019	31/10/2019	250
2019	International Day for Disability	03/12/2019	03/12/2019	03/12/2019	206
2019	Seminar on Swachhata - the way ahead	29/09/2019	29/09/2019	29/09/2019	200
2019	Mass Awareness Campaign -Better Sanitary Practices in Daily Life	30/09/2019	30/09/2019	30/09/2019	200
2020	Road Safety Helmet Awareness Programme	05/02/2020	05/02/2020	05/02/2020	170
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Programme	31/10/2019	31/10/2019	130	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Total campus is using LED bulb. 2. There is no leakage in wires.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	1
Rest Rooms	Yes	64

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	3	3	18/06/2020	5	NCC, NSS YRC Students Teachers	Free from COVID 19	70
2019	3	3	01/07/2019	1	NCC, NSS YRC Students Teachers	Malaria, Dengue	80

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book on Code of Conduct	01/07/2019	The code of conduct of the institutions for students , teachers, nonteaching staff, parents, alumni and public is given in the hand book and college calendar.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Regularly reciting National Anthem of India	01/07/2019	30/06/2020	741
Extra Mural Class	26/11/2019	26/11/2019	270

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Plastic free campus 3. No tobacco zone 4. No Smoking zone 5 Garbage management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Taking I.C.T into village. Reviving learning through research awareness.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hindolcollege.in/best-practises/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution pursuing its mission and vision very carefully. Efforts taken to achieve excellence in all fields. Our campus is ragging free and the academic atmosphere is conducive for growth. We have the distinction of promoting girl education i.e. evident from our enrolment of commendable number of girl students. The institution got selected to receive World Bank Assisted Project WB-OHEPEE for 5 years to promote excellence and equity. (the institution is one out of 70 selected colleges and universities of the state).

Provide the weblink of the institution
https://www.hindolcollege.in

8.Future Plans of Actions for Next Academic Year

The institution plans to improve the scoring of slow learners through remedial coaching. The institution aims at bringing excellence and equity. The institution plans for complete office automation, library automation. The institution aims at computer literacy for all the students irrespective of their curriculum. The institution aims to develop research activities of faculties. Also plans for green audit, energy audit academic audit. The Institution try for opening of Rover Ranger Unit. The Institution try for opening of PG, MBA MCA Courses.