

HINDOL COLLEGE, KHAJURIAKATA



The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18



HINDOL COLLEGE, KHAJURIAKATA
PO-BALIMI, DIST-DHENKANAL, ODISHA-759020

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IQA)

1. Name of the Institution **HINDOL COLLEGE, KHAJURIAKATA**

- Name of the Head of the institution : **Dr. Asit Kumar Jenamani**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **06732-254423**
- Mobile no.: **9437901595**
- Registered e-mail: **hindolcollegekkata@rediffmail.com**
- Alternate e-mail : **principalthindolcollege2013@gmail.com**
- Address : **At-Khajuriakata, PO./PS-Balimi, Dist-Dhenkanal**
- City/Town : **Dhenkanal**
- State/UT : **Odisha**
- Pin Code : **759020**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing:
(please specify) :- **Grants-in aid/ UGC 2f and 12 (B)**

- Name of the Affiliating University: **Utkal University, Vani Vihar, Bhubaneswar**
- Name of the IQAC Co-ordinator : **Sri Dillip Kumar Garnaik**
- Phone no. :

Alternate phone no.

- Mobile: **09437121827, 08249122897**
- IQAC e-mail address: **iqachindolcollege@gmail.com**
- Alternate Email address: **dkgarnaik1968@gmail.com**

3. Website address: <http://hindolcollege.in>

Web-link of the AQAR: (Previous Academic Year):

<http://www.hindolcollege.org.in/AQAR2016-17.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: **Yes**

Web link: [http://www.hindolcollege.org.in/Academic Calendar 2017-2018](http://www.hindolcollege.org.in/Academic%20Calendar%202017-2018)

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C	1.71	2015	from: March 03, 2015 to: March 02, 2020
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: **08/07/2013**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Institution applied Institutional Development Plan for selection under World Bank Assisted Project (OHEPEE),	20.03.2017 &	

Govt. of Odisha.		
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Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Hindol College, Khajuriakata	State Govt. Equipment	State Govt.	2017-18	3,00,000/-
Hindol College, Khajuriakata	Women's Hostel	UGC	2017-18	24,000,00/-
Hindol College, Khajuriakata	Head-35	UGC	2017-18	6,27,289/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC **Yes**

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Institution is selected under World Bank Assisted Project (OHEPEE), Govt. of Odisha & Sanctioned 5.26 Cores from World Bank for 5 years for development of quality & Equity for 2 heads i.e. Civil Work & Non-Civil Work.

- * Workshop on Ground Water Development and Management sponsored by Central Govt.
- * The construction of a Class Room, Women's Hostel & Committee Room is completed from UGC funding.
- * Student Seminars were conducted in various Departments.
- * Career Counselling Programme & Health Awareness Camp. (Malaria, Dengue, Chikungunya, Jaundice) are conducted.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation for selection under OHEPEE	Selected
To organise Students Seminars	11 Seminars conducted
Students Feedback to be taken	Feedback taken
Teachers Feedback	Feedback taken
Career Counselling Programme	Organised
Health Awareness Camp	Organised
Blood Donation Camp	Conducted off campus

14. Whether the AQAR was placed before statutory body? ~~Yes~~ **No:**

Name of the Statutory body: **Governing Body** Date of meeting(s): 20.08.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

~~Yes~~/**No**:

Date:

16. Whether institutional data submitted to AISHE: ~~Yes~~ **No:**

Year: 2017-18

Date of Submission: 26/02/2018

17. Does the Institution have Management Information System?

Yes ~~No~~

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Two modules are currently operational namely IFMS & HRMS.

* Through IFMS all treasury bills are transacted and GIS is operated.

* Through HRMS all employees regulated under GIA scheme.

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
The curriculum mechanism is done by Utkal University to which the institution is affiliated. The institution has no autonomy in this context. At present CBCS pattern is operational.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year) : 2016-17				UG	
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders. Yes					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	Yes	Yes	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
The feedback mechanism is adopted in the form of questionnaires. The feedback is analysed by IQAC in its meetings. As per suggestions by IQAC member action plan is carried out. The institution is selected under World Bank Assisted Project OHEPEE.					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile: Students enrolment and profiled managed through SAMS.					

2.1. 1 Demand Ratio during the year- 2:1					
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled		
UG	128 Humanities & 96 Science	454	240		
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data) 22:1					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	710	-	23	-	23
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) – 40%					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
27	11	Yes	3	3	Yes
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Yes, Students are divided in groups. Each group of students are assigned a teacher. The teacher in-charge of the group takes care of the students need. They are provided solutions with basically curriculum related difficulties if any career counselling & other extra curricular needs.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
710		23		1:31	

2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year : Nil					
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D	
26	20	06	Nil	2	
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)					
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
2017-18	Sri Shashadhar Biswal, NSS Programme Officer	Lect. in Pol. Sc.	Best NSS Programme Officer from Utkal		

				University, BBSR
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Program me Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
Controlled by Utkal University. The institution has no autonomy.				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
Academic Calender prepared and action plan carried out with strict adherence to academic calendar.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)				
Steps taken to upload in the student performance and learning outcomes in the website.				
2.6.2 Pass percentage of students				
Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A.	127	119	94%
	B. Sc.	97	92	95%
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)				

International Projects				
Any other(Specify)				
Total				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
Ground Water Development and Management			11.07.2018	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Name of the Start-up	Nature of Start-up		Date of commencement	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department		No. of Ph. Ds Awarded		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	History	4		
International	History	1		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
History		5		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index				

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended - Seminars/ Workshops-02	01	06		
Presented papers	01	04		
Resource Persons				

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC	01	50
Tree Plantation	NCC	01	50
Gender Sensitization Programme	NSS	02	100
Blood Donation Camp	YRC	01	100
Health Awareness Camp	YRC, NCC & NSS	04	150
Vigilance Awareness Programme	YRC, NCC & NSS	10	All Students

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC	Swachh Bharat Abhiyan	01	50
Tree Plantation	NCC	Tree Plantation	01	50
Gender Sensitization	NSS	Gender Sensitization Programme	02	100
Blood Donation	YRC	Blood Donation Camp	01	100
Health Awareness Camp	YRC, NCC & NSS	Health Awareness Programme	04	150
Vigilance Awareness	YRC, NCC & NSS	Vigilance Awareness Programme	10	All Students
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
Govt. of Odisha	24.03.2018	Excellence & Equity	3	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		

7,00,000/-		2,00,000/-				
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities		Existing	Newly added			
Campus area						
Class rooms						
Laboratories						
Seminar Halls						
Classrooms with LCD facilities						
Classrooms with Wi-Fi/ LAN		00	06			
Seminar halls with ICT facilities						
Video Centre						
No. of important equipments purchased (\geq 1-0 lakh) during the current year.						
Value of the equipment purchased during the year (Rs. in Lakhs)			3,00,000/-			
Others (CC TV)		00	08			
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
E-Granthalaya	Partially		Going on			
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6320	5,98,297	Nil	Nil	6320	5,98,297
Reference Books	4292	3,48,488	Nil	Nil	4292	3,48,488
e-Books						
Journals	200	25,000	Nil	Nil	200	25,000
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	18	00	04	00	01	05	07	1MBPS	00
Added									
Total	18	00	04	00	01	05	07	1MBPS	00
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
1 MBPS / GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
		20,000/-	20,000/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National		162	4,29,800/-
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation		Number of students enrolled	
Personal counselling		16.08.2017		710	
Yoga		16.08.2017		200	
Mentoring		16.08.2017		710	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Career Counselling	Banking Service, Defence Service, Education, Medicine Representative	224	60	39
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
01		01		01	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
			Sikhya Bikash Samiti	100	10
			Vedanta Ltd.	10	2
			Bhusan Steel Ltd.	10	2
			Defence Service	100	18
			Police Service	150	5
			Banking Service	100	2
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

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5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports	Institutional	300
Quiz Competition	Institutional	
Essay Competition	Institutional	
Debate Competition	Institutional	
Song Competition	Institutional	
Rangoli Competition	Institutional	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's Union election process was carried out as per Govt. Guideline and Notification. The Student's Union Office Bearer aspirants filled in their nominations. After verification only two candidates found valid. Namely for the office of President & Asst. General Secretary. The student's official body time to time meet the principal and institutional administration for their grievances if any. The Students Union actively participate in different sports and cultural activities organised by the college. They suggest for improvements in academic areas as and when necessary.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):
5.3.2 No. of registered enrolled Alumni:
5.3.3 Alumni contribution during the year (in Rupees) :
5.3.4 Meetings/activities organized by Alumni Association :
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
The two practices decentralization and participative management in the area of academics and purchases for the institutional need. The Academic Bursar is given full autonomy to take care of academic improvements. The purchase committee is given complete autonomy regarding procurement of goods required for the institution. They follow their own mechanism for smooth conduct of classes and timely procurement of Goods.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
PFMS, HRMS, SAMS
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
❖ Curriculum Development – Institution follows Utkal University Curriculum
❖ Teaching and Learning – Mostly traditional & limited ICT
❖ Examination and Evaluation – No Autonomy as per University Programme.
❖ Research and Development – Initiatives taken to promote Research & Developments.
❖ Library, ICT and Physical Infrastructure / Instrumentation – Library Automation working is going on. Limited ICT enabled classes. Each year some equipments are purchased according to need of CBCS Syllabus.
❖ Human Resource Management – Both curricular & extra curricular activities are well taken care.
❖ Industry Interaction / Collaboration - Efforts are made for collaboration with industries.
❖ Admission of Students - Through Students Academic Management System.
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development - Yes
❖ Administration - Yes
❖ Finance and Accounts - CAPA
❖ Student Admission and Support – Yes
❖ Examination - Yes
6.3 Faculty Empowerment Strategies
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Refresher Course		01. Mr. Ashok Kumar Sahu, Sr. Lect. in Physics		21 Days	
Workshop		01. Dr. Mahendra Kumar Swain, Lect. in History		03 Days	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching		Non-teaching			
Permanent	Fulltime	Permanent	Fulltime/temporary		
6.3.5 Welfare schemes for					
Teaching			EPF, Seed money for research		
Non teaching			EPF		
Students			Scholarship		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)- Yes, Internal & external financial audits done regularly.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose	
6.4.2 Total corpus fund generated Rs. 24700/-					
6.5 Internal Quality Assurance System					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External		Internal		

	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
6.5.3 Development programmes for support staff (at least three)				
1. EPF 2. Staff Quarter 3. Maternity Leave.				
6.5.4 Post Accreditation initiative(s) (mention at least three) –				
1. Preparation for selection in World Bank Assisted Project OHEPEE. 2. Tree Plantation 3. Library Automation				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No)				
b. Participation in NIRF : (Yes /No)				
c. ISO Certification : (Yes /No)				
d. NBA or any other quality audit : (Yes /No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----to-- ----)	Number of participants
2017-18	GST awareness Programme			200
	Swachha Bharat Abhiyan			100
	Yoga			200
	AIDS awareness Programme			200
	Gender Equity Awareness Programme			122
	In-house Seminar			500
	Seed money to promote research work			
	Teachers are encouraged to attend refresher, orientation short term course, seminar, workshop etc.			10
	Student feedback, teacher feedback, Alumni feedback, Parents feedback, etc.			200
	Mentoring system adopted			710
	Career Counselling Programme			710

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
Gender Sensitization Programme		01 Day		Female - 77		Male - 45
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
Total campus is using LED bulbs.						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities						
Provision for lift						
Ramp/ Rails			Yes		Nil	
Braille Software/facilities						
Rest Rooms			Yes			
Scribes for examination						
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
Extra Mural Classes		17.09.2017- 18.09.2017			200	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<ol style="list-style-type: none"> 1. Tree Plantation 2. Plastic free Campus 3. No. Tobacco Zone 4. No smoking Zone 5. Garbage Management 						

7.2 Best Practices
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
Taking ICT into village. Reviving learning through research awareness
7.3 Institutional Distinctiveness
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words
The institution pursuing its mission and vision very carefully. Efforts taken to achieve excellence in all fields. Our campus is ragging free and the academic atmosphere is conducive for growth. We have the distinction of promoting girl education i.e. evident from our enrolment of commendable number of girl students. The institution got selected to receive World Bank assisted project OHEPEE for 5 years to promote excellence and equity. (the institution is one out of 70 selected colleges and universities of the state).

8. Future Plans of action for next academic year (500 words)

The institution plans to improve the scoring of slow learners through remedial coaching. The institution aims at bringing excellence and equity. The institution plans for complete office automation, library automation. The institution aims at computer literacy for all the students irrespective of their curriculum. The institution aims to develop research activities of faculties. Also plans for green audit, energy audit & academic audit.

Name- **Sri Dillip Kumar Garnaik**

Name- **Dr. Asit Kumar Jenamani**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

ACADEMIC CALENDER (2017-18)

HINDOL COLLEGE , KHAJURIAKATA

1. Admission Process	:	e-Admission process as per the Govt. Guidelines.
2. Re-opening of College after Summer Vacation.	:	17.06.2017
3. Commencement of Classes	:	17.06.2017
4. Welcome to newcomers	:	1 st week of September, 2017
5. Unit Test	:	Monthly.
6. Remedial coaching	:	From July, 2017
7. Extramural Classes	:	Thrice
8. Election to Student's Union	:	As per Govt. date line.
9. Test Examination	:	3 rd week of November, 2017
10. Cultural week	:	1 st – 2 nd week of January, 2018
11. Annual Sports	:	1 st – 2 nd week of January, 2018
12. Annual Function.	:	3 rd week of January 2018
13. University Examination	:	As per the programme of Utkal University.


 Principal,
 Hindol College, Khajuriakata.
PRINCIPAL
HINDOL COLLEGE
KHAJURIAKATA

BEST PRACTISES**1. TITLE OF THE PRACTICE : “Reviving Learning through Research Awareness”****Goal :**

1. To generate research awareness among the faculty.
2. Most Scientific temper and research skill among the faculty.
3. Inspiring the faculty to pursue with M. Phil./Ph. D. programme .
4. Foster initiative by faculty organize college/ state/national level Seminars and work shops.
5. To blend education with modern trend research activities.
6. The college has research community principal and members of committee inspire and urge the faculty to pursue with their academic endeavour and research activities in the college.
7. The research awareness and activities will no doubt contribute for revival of learning process and help in knowledge creation and knowledge deployment .
8. The following initiatives are chalked out for achieving the goal.
 - Updating the teachers regarding the various fellowship and facilitate in applying the same.
 - Helps the teachers to make them aware of various research project funded by UGC, DST, DBT, CSIR etc.
 - Recommends leave the attend the seminars, conferences, workshops etc.
 - Computer and Internet facilities are provided to some departments.
 - Journals are procured to enrich the resource for research work.

The Practice:

1. The Institution gives freedom to the Principal investigators for independent execution Of research project.
2. Necessary steps are taken for timely release of resource for smooth progress.
3. Purchased Books and Journal as per the need of the faculty.
4. Laboratories like Physics, Chemistry and Botany are provided with latest Equipments.
5. Teachers in the departments are motivated to pursue with at least one Minor Research Project.
6. Journals are made available in the Library for reference.
7. National/State level seminars are conducted.
8. The students are motivated to enhance their practical aptitude by participating in experimental exercises.
9. By arranging seminars the students have a scope to interact with eminent researchers.

Evidence of success:

The impact of implementation of the above practice is no doubt promising . The activities are well appreciated by the faculty and students . The research awareness generated greater interactive process between the teachers and students resulting in creative changes in the learning process. A few indications are

1. Greater commitment of the students to the department .
2. Involvement in practical works.
3. Devoting more time for the development of department.
4. All time participation in different programmes organized by the department like seminar, Study tour etc.

2. TITLE OF THE PRACTICE: Taking ICT to Village : “PROJECT SANHINDOL”**Goal:**

The prosperity of the nation depends upon the growth of the village .So the village must be developed, flowered on versatile aspects to have a vibrant society.

As a centre of learning we contributed for enhancing their awareness through the application of ICT in different fields and pursued with our mission for their sustainable growth to generate awareness and knowledge through ICT in the following fields:

- a) Adult Education
- b) Environment protection
- c) Health care
- d) Nutrition

One village is included in the programme .

Village – Sanhindol .

Institution monitored efforts by volunteers of NSS to restore the road conditions to facilitate the physical connectivity with out side world .

The faculty and students undertake to make the villagers aware of the latest information on their pursuits like agriculture, Fisheries, horticulture by electronic connectivity.

The physical and electronic connectivity enhances the knowledge connectivity.

The Practice :

- The institution encourages and extends all possible measures by members of staff and students to be taken for the development of Sanhindol and Ranjagol.

Adult Education :

- Since illiterate adults are less interested to be educated steps are taken to arouse interest through the exposure by computer and internet .
- Monitored programmes monthly at the central place of the village with audio visual clips in the evening .
- Students of the same village reading in our college are involved in the same process.

Environmental Protection :

- Hazards of environmental pollution are explained to the villagers through ICT technology.
- Collaborative efforts are taken by the members of NSS unit for the plantation of trees.
- Health care and Hygienic awareness programmes are organized in collaboration with local and outside medical team.
- Audio visuals are exhibited.
- Taken initiatives to remove the dogmas and superstition associated with diseases.
- The villagers are made aware of the advantages and disadvantages of different branches of medicine like allopathic, Homeopathy , Ayurveda , etc
- Continued measures are taken by members on NSS units for clearing of wells and ponds and tried to inculcate in them the significance and importance of use of water .

Nutrition :

- Centuries ago Hippocrates the father of medicine is noted to have said “Let thy kitchen be thy apothecary” and “Let the foods be thy medicine” . Since the rural folks generally suffer from Nutritional imbalance . We take special care to make the villagers of Sanhindol aware of different aspects of nutritional programme irrespective of ages .

Evidence of Success :

- The activities are well appreciated by the students, staff, public of nearby villagers .
- Response is increased. Villagers of nearby areas are interested to be involved in the process.
- A health care and nutritional unit is established at Sanhindol by the effort of the villagers
- Awareness of the students increased by participation in the programme .
- Our institution is selected as one among 70 colleges out of 786 Degree Colleges of Odisha to get World Bank funding to establish the institution as Centre of excellence and Equity.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Hindol College
Khajuriakata, Dist. Dhenkanal, affiliated to Utkal University, Odisha as
Accredited
with CGPA of 1.71 on four point scale
at C grade
valid up to March 02, 2020*

Date : March 03, 2015



Arun Kishor
Director

EC(SC)/05/A&A/041