

# HINDOL COLLEGE, KHAJURIAKATA



## The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17



**HINDOL COLLEGE, KHAJURIAKATA**  
**PO-BALIMI, DIST-DHENKANAL, ODISHA-759020**

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year

2016 - 17

### I. Details of the Institution

1.1 Name of the Institution

HINDOL COLLEGE

1.2 Address Line 1

At - KHAJURIAKATA

Address Line 2

P.O. - BALIMI

City/Town

DHENKANAL

State

ODISHA

Pin Code

759020

Institution e-mail address

principalhindolcollege2013@gmail.com

Contact Nos.

06732 – 254423/254425

Name of the Head of the Institution:

Dr. Asit Kumar Jenamani

Tel. No. with STD Code:

06732 - 254423

Mobile:

09437901595

Name of the IQAC Co-ordinator:

Sri Dillip Kumar Garnaik

Mobile:

09437121827, 08249122897

IQAC e-mail address:

iqachindolcollege@gmail.com

1.3 NAAC Track ID )

ORCOGN19396

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

EC(SC)/05/A&A/041

1.5 Website address:

www.hindolcollege.org

Web-link of the AQAR:

<http://www.hindolcollege.org/AQAR2016-17.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

SI. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	1.71	2015	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

08/07/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **2014-15 submitted to NAAC on 09/10/2015** (DD/MM/YYYY)
- ii. AQAR **2015-16 submitted to NAAC on 09/10/2016** (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NA

1.11 Name of the Affiliating University (*for the Colleges*)

UTKAL UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="05"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="20"/>

2.10 No. of IQAC meetings held -

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="08"/>	Faculty	<input type="text" value="04"/>	
Non-Teaching Staff Students	<input type="text" value="02"/>	Alumni	<input type="text" value="02"/>	Others	<input type="text" value="--"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **11** International **-** National **1** State **-** Institution Level **10**

(ii) Themes

**Student's seminar on various relevant topics.**

2.14 Significant Activities and contributions made by IQAC

**Student Seminars were conducted in various Departments.**  
**Student's Feedback about teacher's performance was conducted.**  
**The IQAC aims at improving equity and the quality of education.**  
**Mega Blood donation camp was held in the campus.**  
**The construction of a Class Room started and completed.**  
**The Construction of Ladies Hostel in progress.**  
**The Committee Room construction is completed from UGC funding.**  
**One Class room construction is in progress**

## 2.15 Plan of Action by IQAC/Outcome`

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
<b>Organising Community Development works</b>	<b>Organised</b>
<b>Progress of Minor Research Projects</b>	<b>4 Completed 1 on progress</b>
<b>Progress of construction of Women's Hostel</b>	<b>On the progress</b>
<b>Progress of Construction of Committee Room / Tutorial Room</b>	<b>Committee Room completed/ Tutorial Room on progress</b>
<b>Advertisement for Teaching staff</b>	<b>Advertised in the News Paper</b>
<b>Extra Curricular Activities</b>	<b>Distributed among the various faculty</b>
<b>Career Counselling</b>	<b>Conducted</b>
<b>Human Rights &amp; Duties Education</b>	<b>Seminars were held</b>
<b>ICT facilities</b>	<b>ICT classes by various faculties were held</b>
<b>Extra classes</b>	<b>Extra classes were held  Extra classes for slow learners held.</b>
<b>Students /National seminar</b>	<b>10 student seminars were held and  01 National Seminar</b>

- *Attach the Academic Calendar of the year as Annexure.*



2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**The IQAC reports was prepared with the co-operation of the members of the IQAC**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	<b>02</b>			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>02</b>			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	<b>02</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**No. The College follows the revision/update of regulation or syllabi prescribed by the Utkal University from time to time.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**No**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>28</b>	<b>20</b>	<b>02</b>	<b>00</b>	<b>06</b>

2.2 No. of permanent faculty with Ph.D.

**03**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>05</b>	<b>05</b>								

2.4 No. of Guest and Visiting faculty and Temporary faculty

**06**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		<b>10</b>	<b>05</b>
Presented papers	<b>01</b>	<b>02</b>	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**ICT classes for the students taken.**

**Taping online resources by the students**

**Students participated in the Seminars, group discussion and project.**

**10 In-house Seminars and 01 National Seminars were organised.**

2.7 Total No. of actual teaching days

during this academic year

**183**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**NIL**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL	NIL	NIL
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2.10 Average percentage of attendance of students

**84**

2.11 Course/Programme wise distribution of pass percentage : 2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>+3 Arts</b>	<b>136</b>	<b>18%</b>	<b>12%</b>	<b>28%</b>	<b>57%</b>	<b>97%</b>
<b>+3 Science</b>	<b>96</b>	<b>45%</b>	<b>60%</b>	<b>20%</b>	<b>11%</b>	<b>91%</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1. Regular meetings with Management , Principal, Heads of Departments and Faculty Members .**
- 2. Suggestion from students Feed Back .**
- 3. Organisation of National Seminars .**
- 4. Evaluation of learning process through oral and written examinations, presentations and projects**

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	NIL	NIL	NIL	NIL
Technical Staff	22	5	5	6

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Up gradation of Library resources .
2. Conducting seminars on regular basis by various departments .
3. Encouragement to faculty members to apply for Minor Research Project .
4. Encouragement to faculty members to participate in Seminars, Conference and workshops etc .

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>04</b>	<b>01</b>	<b>5</b>	<b>4</b>
Outlay in Rs. Lakhs	<b>13,00,000/-</b>	<b>85,000/-</b>	<b>13.85</b>	<b>13,00,000/-</b>

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	<b>03</b>	<b>01</b>
Conference proceedings	-	<b>01</b>	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	<b>2014-16</b>	<b>UGC</b>	<b>Rs. 13,85,000/-</b>	<b>Rs. 10,72,500/-</b>
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			<b>Rs. 13,85,000/-</b>	<b>Rs. 10,72,500/-</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - Not applicable

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	<b>01</b>	-	-	<b>10</b>
Sponsoring agencies	-	<b>UGC</b>	-	-	<b>10</b>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) - Nil

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="45"/>	State level	<input type="text" value="14"/>
National level	<input type="text" value="16"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="06"/>	NSS	<input type="text" value="02"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility .

- 1. Self Defence programmes were held**
- 2. Sanhindol village is adopted by NSS unit in which Health awareness camp and Environment protection camp were held.**
- 3. Swachha Bharata Abhijan.**
- 4. Yoga Diwas .**
- 5. International Day against Drug, Abuse & illicit drug Trafficking.**
- 6. Human Rights Programme organised.**
- 7. Career Counselling program organised.**
- 8. Active Citizenship Programme.**



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>13.15 Acres</b>	<b>Nil</b>	<b>Nil</b>	<b>13.15 Acres</b>
Class rooms	<b>21Nos.</b>	<b>01 No.</b>	<b>State Govt. Grant</b>	<b>22 Nos.</b>
Laboratories	<b>06</b>	<b>Nil</b>	<b>Nil</b>	<b>06</b>
Seminar Halls	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	<b>Nil</b>	<b>CCTV</b>	<b>College</b>	<b>0.72</b>
Value of the equipment purchased during the year (Rs. in Lakhs)	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
Others				

#### 4.2 Computerization of administration and library -

Under process

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>6320</b>	<b>5,98,297</b>	<b>Nil</b>	<b>Nil</b>	<b>6320</b>	<b>5,98,297</b>
Reference Books	<b>4292</b>	<b>3,48,488</b>	<b>Nil</b>	<b>Nil</b>	<b>4292</b>	<b>3,48,488</b>
e-Books						
Journals	<b>200</b>	<b>25,000</b>	<b>Nil</b>	<b>Nil</b>	<b>200</b>	<b>25,000</b>
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>17</b>	<b>01</b>	<b>04</b>	<b>Nil</b>	<b>01</b>	<b>05</b>	<b>07</b>	<b>00</b>
Added	<b>01</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>00</b>
Total	<b>18</b>	<b>01</b>	<b>04</b>	<b>Nil</b>	<b>01</b>	<b>05</b>	<b>07</b>	<b>00</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<b>1.</b>	<b>Internet access available in office , SAMS Centre &amp; UGC Resource Centre</b>
<b>2.</b>	<b>Computer training was held in June , 2017 for staff member</b>

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<b>0.50</b>
ii) Campus Infrastructure and facilities	<b>0.70</b>
iii) Equipments	<b>0.70</b>
iv) Others	<b>0.20</b>
<b>Total :</b>	<b>2.10</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Student feed back .
2. Display of support services on the notice board .
3. Telephonic communication.
4. Regular interaction with students in the class room and in the meetings.
5. Mentoring of students .
6. Slow learners identified and remedial classes arranged.

#### 5.2 Efforts made by the institution for tracking the progression

1. Review of progress by faculty members, HODs , Principal & IQAC from time to time
2. Study of other Educational institution for gathering extra knowledge.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
778	-	-	-

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	372	47.81		406	52.19

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
195	116	13	466	xxx	790	185	120	11	462	xxx	778

Demand ratio **3:1** Dropout % **1%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Stock of various books journals and magazines in the library for competitive examinations .**

No. of students beneficiaries

**778**

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="70"/>

5.6 Details of student counselling and career guidance

**Various career counselling programmes were conducted.**

No. of students benefited

**75**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	15

5.8 Details of gender sensitization programmes

**Gender Sensitization workshop organised.**

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>xxx</b>	<b>xxx</b>
Financial support from government	<b>245</b>	<b>6,28,000</b>
Financial support from other sources	<b>xxx</b>	<b>xxx</b>
Number of students who received International/ National recognitions	<b>xxx</b>	<b>xxx</b>

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students

1. Students participated in Swachha Abhiyan on behalf of NCC.
2. Student participated in special camp on tree plantation by NSS.
3. Awareness campaign done by students on Dengue & Malaria.

### 5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision -**

1. To provide opportunity of Higher Education to the students of the locality and Odisha as a whole .
2. To empower through knowledge and sustainable development of community with the help of awareness .

**Mission .**

1. To promote women's' Education .
2. To propagate scientific temper .
3. To arouse of Human Rights and Environmental Hazards .
4. To enrich culture and heritage .
5. To facilitate students with relevant knowledge and creativity so as to keep pace with the international standard .

#### 6.2 Does the Institution has a management Information System

**Yes .**

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

**All the Departments of the College adopts the Curriculum designed by the Utkal University .**

### 6.3.2 Teaching and Learning

- 1. Class room teaching with ICT enabled pedagogy .**
- 2. Group discussion, presentation & assignments.**
- 3. Using multimedia aids.**
- 4 Teaching and Learning of Soft skill.**

### 6.3.3 Examination and Evaluation

**Unit Test , Half-Yearly Test & Annual Examination .**

### 6.3.4 Research and Development

**Encouragement to the faculties for MRPs, Refresher Courses, M.Phil & Ph.D**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Up gradation and update of the Library .**
- 2. Purchase of Books and Journals for the Library .**
- 3. Direct access to books and Magazines .**
- 4. Computers with Internet connectivity .**
- 5. CD collections of Lecturers and other educational topics .**
- 6. Purchase of equipments for Science Laboratories .**
- 7. Steps taken for setup of language Lab.**

### 6.3.6 Human Resource Management

- 1. Health check-up camp .**
- 2. Blood donation camp .**
- 3. Self Defence programme**
- 4. Career Counselling programme.**
- 5. Steps taken for Collaboration with industry.**
- 6. Stens taken for Collaboration with NGO.**

6.3.7 Faculty and Staff recruitment

**Strictly on the basis of University and Govt. norms.**

6.3.8 Industry Interaction / Collaboration

**Steps taken**

6.3.9 Admission of Students

**e-Admission**

6.4 Welfare schemes for

Teaching	Seed money & Sabbatical leave for research, refresher, Orientation, etc...
Non teaching	Encouraged to attend Accounts , Office management, Library management, Yoga, Workshops/Trainings., etc...
Students	Post Matric Scholarship , Handicapped Scholarship, Merit Scholarship .Reservation facility as per Govt. norms.

6.5 Total corpus fund generated

**Nil**

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>Yes</b>	<b>University</b>	<b>Yes</b>	<b>Governing Body</b>
Administrative	<b>Yes</b>	<b>District Administration</b>	<b>Yes</b>	<b>Governing Body</b>

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**CBCS pattern introduced instead of Annual Examinations.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**University invites to apply for autonomy.**

6.11 Activities and support from the Alumni Association

**Regular meetings with Alumni Association were held for the development of the institution .**

6.12 Activities and support from the Parent – Teacher Association

**Meetings with parents were held to discuss various issues related to the student's support and progression .**

6.13 Development programmes for support staff

**Nil.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Green Audit done.**

**Efforts taken for carbon neutrality by tree plantation.**

**Botanical garden developed.**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

## **Structural Innovations .**

1. The work of Women's Hostel is on progress .
2. The construction work of one class room was completed .
3. Two class room were set up equipped with LCD Projectors to introduce learning through ICT .
4. Construction of Committee room is completed and one class room is on progress on UGC funding.

## **Feed back Mechanism.**

1. Students gave the feed back about the teachers with the help of model questions Issued by NAAC .
2. IQAC analysed the feed back form and submitted an evaluative report to the Principal.
3. Teachers are made aware of their strength and weakness.

## **Academic Innovations.**

1. Lecturers, Seminars and group discussions were organised by different departments.
2. Transparency in the admission procedure was maintained.
3. One National Seminars was conducted by department of Physics.
4. Ten In-house seminars conducted by different honours department.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The construction of Women's Hostel is in progress.
2. The construction of committee room is completed and Tutorial Room is in progress.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Reviving learning through research awareness.
2. Taking ICT to village.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- 1. Tree Plantation camp organised.**
- 2. NSS & NCC students conducted awareness activities for conservation of forest.**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- 1. Steps taken for green audit, energy audit & environmental audit.**
- 2. Steps taken for opening of diploma courses (Skill based) to enhanced employability.**
- 3. Steps taken to avail funding from state Govt. to make up deficiency of infrastructure in terms of class rooms, laboratories and library up gradation.**
- 4. Govt. is requested by the Governing Body through Principal to fill up vacant staff positions to ease out adverse teacher-student ratio.**
- 5. Steps taken to strengthen teaching learning process by using more ICT enabled pedagogy.**
- 6. Steps taken to have collaboration with industry and NGOs to enhance entrepreneurial skills and employability of the students.**

**8. Plans of institution for next year**

- 1. Completion of Women's Hostel.**
- 2. Completion of Tutorial room**
- 3. Progress of Library automation.**
- 4. Progress of Office automation.**
- 5. Recruitments of faculty and guest faculty in various departments.**
- 6. Institutional developmental plan submitted before the Govt. for approval.**

Name - **DILLIP KUMAR GARNAIK** .

Name - **Dr. ASIT KUMAR JENAMANI** .

*Dillip Kumar Garnaik*  
31.7.17

Signature of the Coordinator, IQAC

*Asit Kumar Jenamani*  
31.7.17

Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## ACADEMIC CALENDER (2016-17 )

### HINDOL COLLEGE , KHAJURIAKATA .

- |     |  |   |   |
|-----|--|---|---|
| 1.  | Admission Process                            | : | e-Admission process as per the Govt. Guidelines.        |
| 2.  | Re-opening of College after Summer Vacation. | : | 19.06.2016  |
| 3.  | Commencement of Classes                      | : | 19.06.2016  |
| 4.  | Welcome to newcomers                         | : | 1 <sup>st</sup> week of September, 2016                 |
| 5.  | Unit Test                                    | : | Monthly.  |
| 6.  | Remedial coaching                            | : | From July, 2016   |
| 7.  | Extramural Classes                           | : | Thrice  |
| 8.  | Election to Student's Union                  | : | As per Govt. date line.                                 |
| 9.  | Test Examination                             | : | 3 <sup>rd</sup> week of November, 2016                  |
| 10. | Cultural week                                | : | 1 <sup>st</sup> – 2 <sup>nd</sup> week of January, 2017 |
| 11. | Annual Sports                                | : | 1 <sup>st</sup> – 2 <sup>nd</sup> week of January, 2017 |
| 12. | Annual Function .                            | : | 1 <sup>st</sup> week of February 2017                   |
| 13. | University Examination                       | : | As per the programme of Utkal University.               |

  
Principal,  
Hindol College, Khajuriakata .  
**PRINCIPAL**  
**HINDOL COLLEGE**  
**KHAJURIAKATA**

**BEST PRACTISES**1. TITLE OF THE PRACTICE : **“Reviving Learning through Research Awareness”****Goal :**

1. To generate research awareness among the faculty.
2. Most Scientific temper and research skill among the faculty.
3. Inspiring the faculty to pursue with M. Phil./Ph. D. programme .
4. Foster initiative by faculty organize college/ state/national level Seminars and work shops.
5. To blend education with modern trend research activities.
6. The college has research community principal and members of committee inspire and urge the faculty to pursue with their academic endeavour and research activities in the college.
7. The research awareness and activities will no doubt contribute for revival of learning process and help in knowledge creation and knowledge deployment .
8. The following initiatives are chalked out for achieving the goal.
  - Updating the teachers regarding the various fellowship and facilitate in applying the same.
  - Helps the teachers to make them aware of various research project funded by UGC, DST, DBT, CSIR etc.
  - Recommends leave the attend the seminars, conferences, workshops etc.
  - Computer and Internet facilities are provided to some departments.
  - Journals are procured to enrich the resource for research work.

**The Practice:**

1. The Institution gives freedom to the Principal investigators for independent execution Of research project.
2. Necessary steps are taken for timely release of resource for smooth progress.
3. Purchased Books and Journal as per the need of the faculty.
4. Laboratories like Physics, Chemistry and Botany are provided with latest Equipments.
5. Teachers in the departments are motivated to pursue with at least one Minor Research Project.
6. Journals are made available in the Library for reference.
7. National/State level seminars are conducted.
8. The students are motivated to enhance their practical aptitude by participating in experimental exercises.
9. By arranging seminars the students have a scope to interact with eminent researchers.

**Evidence of success:**

The impact of implementation of the above practice is no doubt promising . The activities are well appreciated by the faculty and students . The research awareness generated greater interactive process between the teachers and students resulting in creative changes in the learning process. A few indications are

1. Greater commitment of the students to the department .
2. Involvement in practical works.
3. Devoting more time for the development of department.
4. All time participation in different programmes organized by the department like seminar, Study tour etc.

**2. TITLE OF THE PRACTICE: Taking ICT to Village : “PROJECT SANHINDOL”****Goal:**

The prosperity of the nation depends upon the growth of the village .So the village must be developed, flowered on versatile aspects to have a vibrant society.

As a centre of learning we contributed for enhancing their awareness through the application of ICT in different fields and pursued with our mission for their sustainable growth to generate awareness and knowledge through ICT in the following fields:

- a) Adult Education
- b) Environment protection
- c) Health care
- d) Nutrition

One village is included in the programme .

Village – Sanhindol .

Institution monitored efforts by volunteers of NSS to restore the road conditions to facilitate the physical connectivity with out side world .

The faculty and students undertake to make the villagers aware of the latest information on their pursuits like agriculture, Fisheries, horticulture by electronic connectivity.

The physical and electronic connectivity enhances the knowledge connectivity.

**The Practice :**

- The institution encourages and extends all possible measures by members of staff and students to be taken for the development of Sanhindol and Ranjagol.

**Adult Education :**

- Since illiterate adults are less interested to be educated steps are taken to arouse interest through the exposure by computer and internet .
- Monitored programmes monthly at the central place of the village with audio visual clips in the evening .
- Students of the same village reading in our college are involved in the same process.

**Environmental Protection :**

- Hazards of environmental pollution are explained to the villagers through ICT technology.
- Collaborative efforts are taken by the members of NSS unit for the plantation of trees.
- Health care and Hygienic awareness programmes are organized in collaboration with local and outside medical team.
- Audio visuals are exhibited.
- Taken initiatives to remove the dogmas and superstition associated with diseases.
- The villagers are made aware of the advantages and disadvantages of different branches of medicine like allopathic, Homeopathy , Ayurveda , etc
- Continued measures are taken by members on NSS units for clearing of wells and ponds and tried to inculcate in them the significance and importance of use of water .

**Nutrition :**

- Centuries ago Hippocrates the father of medicine is noted to have said “Let thy kitchen be thy apothecary” and “Let the foods be thy medicine” . Since the rural folks generally suffer from Nutritional imbalance . We take special care to make the villagers of Sanhindol aware of different aspects of nutritional programme irrespective of ages .

**Evidence of Success :**

- The activities are well appreciated by the students, staff, public of nearby villagers .
- Response is increased . Villagers of nearby areas are interested to be involved in the process.
- A health care and nutritional unit is established at Sanhindol by the effort of the villagers .
- Awareness of the students increased by participation in the programme .



- Our institution is short listed as one among 126 colleges out of 786 Degree Colleges of Odisha to get World Bank funding to establish the institution as Centre of excellence and Equity.

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Hindol College  
Khajuriakata, Dist. Dhenkanal, affiliated to Utkal University, Odisha as  
Accredited  
with CGPA of 1.71 on four point scale  
at C grade  
valid up to March 02, 2020*

*Date : March 03, 2015*



*Duan Mishra*  
Director

EC(SC)/05/A&A/041