



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |   |
|---|---|
| Part A  |   |
| <b>Data of the Institution</b>                |   |
| <b>1. Name of the Institution</b>             | HINDOL COLLEGE, KHAJURIAKATA                  |
| Name of the head of the Institution           | DR. ASIT KUMAR JENAMANI                       |
| Designation                                   | Principal                                     |
| Does the Institution function from own campus | Yes   |
| Phone no/Alternate Phone no.                  | 06732254423                                   |
| Mobile no.                                    | 9437901595                                    |
| Registered Email                              | hindolcollegekkata@rediffmail.com             |
| Alternate Email                               | iqachindolcollege@gmail.com                   |
| Address                                       | AT-KHAJURIAKATA, PO/PS-BALIMI, DIST-DHENKANAL |
| City/Town                                     | BALIMI  |
| State/UT                                      | Orissa  |
| Pincode                                       | 759020  |

| <b>2. Institutional Status</b>  |       |   |                      |                                       |             |
|---|-------|---|----------------------|---------------------------------------|-------------|
| Affiliated / Constituent  |       | Affiliated  |                      |                                       |             |
| Type of Institution   |       | Co-education  |                      |                                       |             |
| Location  |       | Rural   |                      |                                       |             |
| Financial Status  |       | private   |                      |                                       |             |
| Name of the IQAC co-ordinator/Director                                    |       | JAYANTA NARAYAN PATI  |                      |                                       |             |
| Phone no/Alternate Phone no.  |       | 06732254425   |                      |                                       |             |
| Mobile no.  |       | 9437730903  |                      |                                       |             |
| Registered Email  |       | principalhindolcollege2013@gmail.com  |                      |                                       |             |
| Alternate Email   |       | jayanta_pati2011@rediffmail.com   |                      |                                       |             |
| <b>3. Website Address</b>   |       |   |                      |                                       |             |
| Web-link of the AQAR: (Previous Academic Year)                            |       | <a href="http://hindolcollege.in/naac.html">http://hindolcollege.in/naac.html</a>           |                      |                                       |             |
| <b>4. Whether Academic Calendar prepared during the year</b>              |       | Yes   |                      |                                       |             |
| if yes, whether it is uploaded in the institutional website:<br>Weblink : |       | <a href="http://hindolcollege.in/academicc.html">http://hindolcollege.in/academicc.html</a> |                      |                                       |             |
| <b>5. Accrediation Details</b>  |       |   |                      |                                       |             |
| Cycle   | Grade | CGPA  | Year of Accrediation | Validity                              |             |
|   |       |   |                      | Period From                           | Period To   |
| 1   | C     | 1.71  | 2015                 | 03-Mar-2015                           | 02-Mar-2020 |
| <b>6. Date of Establishment of IQAC</b>                                   |       |   | 08-Jul-2013          |                                       |             |
| <b>7. Internal Quality Assurance System</b>                               |       |   |                      |                                       |             |
| Quality initiatives by IQAC during the year for promoting quality culture |       |   |                      |                                       |             |
| Item /Title of the quality initiative by IQAC                             |       | Date & Duration   |                      | Number of participants/ beneficiaries |             |
| CAREER COUNSELLING / FINANCIAL LITERACY PROGRAMME FOR STUDENTS            |       | 02-Jan-2019<br>1  |                      | 123                                   |             |

|  |                  |     |
|--|------------------|-----|
| CAMPAIGN   |                  |     |
| CAREER COUNSELLING /<br>DIGITAL BANKING                    | 04-Feb-2019<br>1 | 102 |
| WORKSHOP ON GROUND WATER<br>CONSERVATION AND<br>MANAGEMENT | 01-Jul-2018<br>1 | 125 |
| BLOOD DONATION CAMP  | 25-Sep-2018<br>1 | 105 |
| HUMAN RIGHT DAY  | 10-Dec-2018<br>1 | 237 |
| ENVIRONMENTAL AWARENESS<br>PROGRAMME                       | 25-Jul-2018<br>1 | 112 |

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty  | Scheme              | Funding Agency | Year of award with duration | Amount  |
|---------------------------------|---------------------|----------------|-----------------------------|---------|
| HINDOL COLLEGE,<br>KHAJURIAKATA | NON CIVIL WORK      | WORLD BANK     | 2018<br>1                   | 2500000 |
| HINDOL COLLEGE,<br>KHAJURIAKATA | WOMENS HOSTEL       | UGC            | 2018<br>1                   | 600000  |
| HINDOL COLLEGE,<br>KHAJURIAKATA | ADDITIONAL<br>GRANT | UGC            | 2018<br>1                   | 948     |
| HINDOL COLLEGE,<br>KHAJURIAKATA | SEMINAR/CONFERENCE  | UGC            | 2018<br>2                   | 168000  |
| HINDOL COLLEGE,<br>KHAJURIAKATA | SEMINAR/CONFERENCE  | UGC            | 2019<br>2                   | 20000   |
| No Files Uploaded !!!           |                     |                |                             |         |

|  |                           |
|--|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | Yes                       |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>  | 4                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website       | Yes                       |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | No                        |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Received World Bank Assistance

One day training programme on "Ground Water Development &amp; Management" by the collaboration of Regional Director of Central Ground Water Board, Bhubaneswar

Two Career Counselling Programme.

A Human Right Awareness Programme

A Skill Development Programme &amp; Fire fighting Programme.

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                                     | Achivements/Outcomes                                |
|--|---|
| Timely Completion of course according to CBCS      | Extra classes taking for completion of course       |
| Care for slow learners                             | Remedial classes taken for slow learners            |
| Career Counseling Programme                        | Two career counselling programme are done           |
| I.C.T Classes                                      | I.C.T classes taken                                 |
| Human Rights Awareness Programme                   | One Human Rights Awareness Programme is done        |
| Departmental Seminar/ Workshop, Study Tour         | Each department doing seminar/ workshop, study tour |
| Unit Test / Weekly Test / Bimonthly Test           | Unit Test/Weekly Test / Bimonthly Test are done     |
| Preparation for NAAC reaccreditation of Cycle - II | Preparation for reaccreditation is in progress      |
| <a href="#">View File</a>                          |   |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| Governing Body         | 01-Oct-2019  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

|  |   |
|--|---|
| <b>16. Whether institutional data submitted to AISHE:</b>  | Yes   |
| Year of Submission   | 2019  |
| Date of Submission   | 28-Jan-2019   |
| <b>17. Does the Institution have Management Information System ?</b>                             | Yes   |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>Personnel Information Management System(PIMS)The objective of the web PIMS is to scale the PIMS application to all the colleges across the State,to build HR Decision Support System for the colleges and integrate with the presently running external applications, Online Transfer Posting Monitoring, Online Salary Generation through the various DDO levels, to develop a plan for filling future vacancies arising in the colleges.</p> <p>Human Resources Management System (HRMS) envisages automating transaction relating to personnel matters. HRMS is the flagship project of CMGI external Link(A society under General Administration (Administrative Reform) Department external Link , Government of Odisha external Link). In HRMS, an employee may apply leave, loan, or put forward his/ her report, request, or grievance through Internet. In return she/he can receive the sanction or reply online through internet from authorities. An authority may issue notification or orders of transfer, promotion or deputation of the employees online. HRMS software automatically prepares all related accounts and registers like Service Book, Leave Account, Loan Account, Salary Account, Incumbency Chart etc, retrieving relevant data from transactions. Moreover it will also help retiring employees to prepare their own pension papers on click of buttons and help authorities to process pension papers easily and quickly. HRMS is an application software to carry out personnel transaction of government employees in online mode through Internet. In this regard, the transactions, that have already taken place are already being captured as</p> |

legacy data. The Service Book of each employee is the most composite repository of such transactions. Hence, service data of each employee from the service book creates backbone of HRMS software for provisioning above services. Through IFMS all treasury bills are transacted and GIS is operated. Student Academic Management System (SAMS) is an integrated Academic Management System and comprehensive tool for students/parents, administrators at colleges Government as well, to overcome the challenges in the process of college admissions and post admission processes.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum mechanism is done by Utkal University to which the institution is affiliated. The institution has no autonomy in this context. At present CBCS pattern is operational.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                        | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! |                 |                       |          |  |                   |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                                    | Certificate | Diploma Course |
|------------------------------------|-------------|----------------|
| No Data Entered/Not Applicable !!! |             |                |

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
|---------------------|----------------------|-----------------------------|

No Data Entered/Not Applicable !!!

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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization                        | No. of students enrolled for Field Projects / Internships |
|-------------------------|---|---|
| BSc                     | th Semester Project work as per CBCS curriculum | 84  |
| BA                      | th Semester Project work as per CBCS curriculum | 116   |

[View File](#)

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained   |
|---|
| The feedback mechanism is adopted in the form of questionnaires. The feedback is analysed by IQAC in its meetings. As per suggestions by IQAC members action plan is carried out. The institution is selected under World Bank Assisted Project OHEPEE and eligible to get 5.26 Crores financial assistance to achieve excellence and equity. |

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization  | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| BSc                   | Physics hon. , Chemistry hon. , Mathematics hon. , Botany hon. , Zoology hon.           | 96                        | 1131                           | 96                |
| BA                    | History hon., Pol. Sc. hon., Economics hon. , Education hon., Sanskrit hon., Odia hon., | 128                       | 1319                           | 128               |

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#### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 700   | 0   | 22  | 0   | 22   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 22                         | 18  | 3                                 | 3                                | 3                          | 1                               |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students are divided in groups. Each group of students are assigned a teacher. The teacher incharge of the group takes care of the students need. They are provided solutions with basically curriculum related difficulties if any career counseling other extra curricular needs.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 700  | 22                          | 31:1                  |

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 29                          | 22                      | 7                | 0  | 3                        |

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award             | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---|-------------|--|
| 2018                      | Dr. Shashadhar Biswal   | Lecturer    | Best NSS co ordinator from Utkal University                                  |
| <a href="#">View File</a> |   |             |  |

### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code             | Semester/ year    | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------------------|-------------------|--|---|
| BSc            | Core13,Core14, DSE3,DSE3.2 | 6th Semester 2019 | 17/04/2019   | 25/06/2019  |



|                           |                               |                      |            |            |
|---------------------------|-------------------------------|----------------------|------------|------------|
| BA                        | Core13,Core14,<br>DSE3,DSE3.2 | 6th Semester<br>2019 | 17/04/2019 | 25/06/2019 |
| <a href="#">View File</a> |                               |                      |            |            |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Controlled by Utkal University. The institution has no autonomy.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calender prepared and action plan carried out with strict adherence to academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://hindolcollege.in/result.html>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 3007           | BSc            | Science                  | 90  | 83  | 92              |
| 3007           | BA             | Arts                     | 116   | 105   | 90.5            |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://goo.gl/forms/PAZ7vp9X55HuCZ5B2>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project              | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |          |                            |                        |                                 |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                            | Name of the Dept. | Date       |
|--|-------------------|------------|
| WORKSHOP ON GROUND WATER CONSERVATION AND MANAGEMENT | IQAC              | 01/07/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
|-------------------------|-----------------|-----------------|---------------|----------|

No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |
| No file uploaded.                  |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                              | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department             | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! |                         |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type          | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| International | HISTORY    | 3                     | 0                              |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| HISTORY                   | 2                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |
| No file uploaded.                  |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|---------------|----------|-------|-------|
| Resource persons  | 1             | 0        | 1     | 5     |

|                             |   |   |   |   |
|-----------------------------|---|---|---|---|
| Presented papers            | 0 | 5 | 0 | 0 |
| Attended/Seminars/Workshops | 1 | 0 | 3 | 0 |
| <a href="#">View File</a>   |   |   |   |   |

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities        | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------|--|--|--|
| Swachh Bharat Abhiyan          | NCC  | 1  | 50   |
| Tree Plantation                | NCC  | 1  | 50   |
| Gender Sensitization Programme | NSS  | 2  | 100  |
| Blood Donation Camp            | YRC  | 1  | 100  |
| Health Awareness Camp          | YRC, NCC NSS                                 | 4  | 150  |
| Vigilance Awareness Programme  | YRC, NCC NSS                                 | 10   | 300  |
| <a href="#">View File</a>      |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies         | Number of students Benefited |
|----------------------|-------------------|-------------------------|------------------------------|
| RDC Pared, New Delhi | Participation     | Office of the President | 1                            |
| No file uploaded.    |                   |                         |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme             | Organising unit/Agency/collaborating agency | Name of the activity           | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------|---|--------------------------------|--|--|
| Swachh Bharat Abhiyan          | NCC   | Swachh Bharat Abhiyan          | 1  | 50   |
| Tree Plantation                | NCC   | Tree Plantation                | 1  | 50   |
| Gender Sensitization Programme | NSS   | Gender Sensitization Programme | 2  | 100  |
| Blood Donation Camp            | YRC   | Blood Donation Camp            | 1  | 100  |
| Health Awareness Camp          | YRC, NCC NSS                                | Health Awareness Camp          | 4  | 150  |
| Vigilance                      | YRC, NCC NSS                                | Vigilance                      | 10   | 300  |

Awareness Programme

Awareness Programme

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant      | Source of financial support | Duration |
|--------------------|------------------|-----------------------------|----------|
| Study Tour         | Honours students | From Institute              | 1        |
| No file uploaded.  |                  |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                  | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! |                      |   |               |             |             |
| No file uploaded.                  |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation              | Date of MoU signed | Purpose/Activities    | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|-----------------------|---|
| Government of Odisha      | 24/03/2018         | Excellence and Equity | 3   |
| <a href="#">View File</a> |                    |                       |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 4  | 5  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Class rooms  | Newly Added             |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
|---------------------------|---|---------|--------------------|

|     |       |     |      |
|-----|-------|-----|------|
| LMS | Fully | 1.0 | 2018 |
|-----|-------|-----|------|

#### 4.2.2 – Library Services

| Library Service Type      | Existing |        | Newly Added |       | Total |        |
|---------------------------|----------|--------|-------------|-------|-------|--------|
| Text Books                | 6320     | 598297 | 586         | 38379 | 6906  | 636676 |
| Reference Books           | 4292     | 348488 | 0           | 0     | 4292  | 348488 |
| <a href="#">View File</a> |          |        |             |       |       |        |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MGBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|-----------------------------|--------|
| Existing | 18              | 0            | 4        | 0                | 1                | 5      | 7           | 1                           | 0      |
| Added    | 2               | 0            | 0        | 0                | 0                | 1      | 1           | 0                           | 0      |
| Total    | 20              | 0            | 4        | 0                | 1                | 6      | 8           | 1                           | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 1 MBPS/ GBPS |
|--------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 8                                      | 7.6  | 1                                      | 0.84   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

|   |
|---|
| <p>The maintenance work is done periodically as when required for different sections like laboratory, library, sports complex, computers, class rooms, annual maintenance contract for computers, xerox machine, water purifiers are made with different farms.</p> |
|---|

**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support**

## 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | Scholarship for poor students                                      | 2                  | 4000             |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | PRERANA, Medhabruti, National Scholarship, Post Matric scholarship | 465                | 1457000          |
| b) International                     | Nil  | 0                  | 0                |
| <a href="#">View File</a>            |  |                    |                  |

## 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme                               | Date of implementation | Number of students enrolled | Agencies involved                     |
|---|------------------------|-----------------------------|---------------------------------------|
| Remedial coaching   | 02/10/2018             | 225                         | College Faculty                       |
| Soft skill development  | 01/07/2018             | 176                         | College Faculty                       |
| Yoga Meditation   | 21/06/2018             | 395                         | Yoga Teacher, Teacher incharge NCC,   |
| CAREER COUNSELLING / FINANCIAL LITERACY PROGRAMME FOR STUDENTS CAMPAIGN | 02/01/2019             | 123                         | Bank staff                            |
| CAREER COUNSELLING / DIGITAL BANKING                                    | 04/02/2019             | 102                         | Bank staff                            |
| Human Rights Programme  | 10/12/2018             | 237                         | Commissioner, District Consumer Forum |
| Skill Development Programme   | 01/03/2019             | 36                          | IDP, Deputy Co ordinator              |
| <a href="#">View File</a>   |                        |                             |                                       |

## 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| 2018 | Career             | 57   | 57   | 57   | 57                        |

Counselling

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 3                         | 2                              | 7   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus   |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|--|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited  | Number of students participated | Number of students placed |
| Nil                           | 0                               | 0                         | Vedanta Limited, Central Govt. , State Govt./ State Govt undertaking | 157                             | 42                        |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from     | Department graduated from | Name of institution joined   | Name of programme admitted to               |
|------|--|------------------------------|---------------------------|--|---|
| 2019 | 17   | Hindol College, Khajuriakata | Science Arts Department   | ASTHA SCHOOL OF MANAGEMENT, SOA University, Centurion University, IHM, Chennai | MBA, MCA, Hotel Management, Post Graduation |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items     | Number of students selected/ qualifying |
|-----------|---|
| Any Other | 42                                      |

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity      | Level            | Number of Participants |
|---------------|------------------|------------------------|
| Annual Sports | Inter University | 225                    |

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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | RDC Parade, New Delhi   | National               | 0                           | 1                             | BS18120           | Rajlaxmi Pattanaik  |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Two 3rd year students are nominated to Grievance redressal cell. The students council organizes annual day celebration, annual athletic meet, study tours, seminars etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

85

5.4.3 – Alumni contribution during the year (in Rupees) :

300000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings The Alumni decided to resolved to register the association.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two practices decentralization and participative management in the area of academics and purchases for the institutional need. The Academic Bursar is given full autonomy to take care of academic improvements. The purchase committee is given complete autonomy regarding procurement of goods required for the institution. They follow their own mechanism for smooth conduct of classes and timely procurement of Goods.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details  |
|------------------------|--|
| Curriculum Development | Institution follows Utkal University Curriculum  |
| Teaching and Learning  | Mostly traditional limited ICT Teachers are deputed on regular basis for refresher course and orientation course |



|  |  |
|--|--|
|  | for promotion of teaching learning process. Teachers are attending workshop, seminar and training programmes from time to time                   |
| Examination and Evaluation                                 | No Autonomy as per University Programme. For extra care conducting unit tests, monthly tests etc before examination.                             |
| Research and Development                                   | Initiatives taken to promote Research Developments. There is a provision for seed money to promote research activities.                          |
| Library, ICT and Physical Infrastructure / Instrumentation | Library Automation working is going on. Limited ICT enabled classes. Each year some equipments are purchased according to need of CBCS Syllabus. |
| Human Resource Management                                  | Both curricular extra curricular activities are well taken care  |
| Industry Interaction / Collaboration                       | Efforts are made for collaboration with industries.  |
| Admission of Students                                      | Students Academic Management System (SAMS) is adopted by Government of Odisha through which admission of students is conducted.                  |

#### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details            |
|-------------------------------|--------------------|
| Planning and Development      | Yes                |
| Administration                | Yes                |
| Finance and Accounts          | CAPA under process |
| Student Admission and Support | Yes                |
| Examination                   | Yes                |

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher          | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided                | Amount of support |
|------|--------------------------|--|---|-------------------|
| 2018 | Kishore Kumar Prusty     | 2  | IIT, Khadagpur, SOA University  | 2000              |
| 2018 | Dr. Mahendra Kumar Swain | 3  | KIIT University, Bhubaneswar/ OEC, Bhubaneswar/ Ravenshaw University, Bhubaneswar | 3500              |
| 2018 | D.K Gadnaik              | 1  | Infosys,  | 600               |

|      |                     |   |   |      |
|------|---------------------|---|---|------|
|      |                     |   | Bhubaneswar   |      |
| 2018 | J.N Pati            | 1 | KIIT University, Bhubaneswar  | 600  |
| 2018 | H.M Sahoo           | 1 | Madhusudan Academy, Bhubaneswar   | 600  |
| 2018 | Dipak Ranjan Biswal | 2 | PMP Arts Science College ,Dharampuri, Bangalore, Trinity College for women, Tamilnadu | 4200 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|--|---|-----------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |  |   |           |         |   |   |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Skill Development Programme                     | 1                               | 18/02/2019 | 23/02/2019 | 6 days   |
| CAPA Training Programme                         | 1                               | 11/03/2019 | 12/03/2019 | 2 days   |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching                                  |           | Non-teaching |           |
|---|-----------|--------------|-----------|
| Permanent                                 | Full Time | Permanent    | Full Time |
| <b>No Data Entered/Not Applicable !!!</b> |           |              |           |

6.3.5 – Welfare schemes for

| Teaching                     | Non-teaching | Students    |
|------------------------------|--------------|-------------|
| EPF, Seed money for research | EPF          | Scholarship |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Yes, Internal external financial audits done regularly. Audit is done by Chartered firm and Local fund Auditor.**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose                      |
|--|-------------------------------|------------------------------|
| <b>World Bank assistance through State Government</b>    | <b>1800000</b>                | <b>Noncivil requirements</b> |
| <a href="#">View File</a>                                |                               |                              |

6.4.3 – Total corpus fund generated

**22400**

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type            | External   |                         | Internal   |                                 |
|-----------------------|------------|-------------------------|------------|---------------------------------|
|                       | Yes/No     | Agency                  | Yes/No     | Authority                       |
| <b>Academic</b>       | <b>Yes</b> | <b>D.L.C, Dhenkanal</b> | <b>Yes</b> | <b>Principal of the College</b> |
| <b>Administrative</b> | <b>Yes</b> | <b>D.L.C, Dhenkanal</b> | <b>Yes</b> | <b>Principal of the College</b> |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**i) Improvement of e library. ii) improvement of study room. iii) Coaching for competitive examinations.**

6.5.3 – Development programmes for support staff (at least three)

**1 E.P.F 2 Maternity Leave 3 Computer training to staff**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

**1. Utilization of fund in time of World Bank assistant project OHEPEE . 2. Library Automation. 3. Development of reading room**

6.5.5 – Internal Quality Assurance System Details

|  |            |
|--|------------|
| a) Submission of Data for AISHE portal | <b>Yes</b> |
| b)Participation in NIRF                | <b>No</b>  |
| c)ISO certification                    | <b>No</b>  |
| d)NBA or any other quality audit       | <b>No</b>  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year        | Name of quality initiative by IQAC   | Date of conducting IQAC | Duration From     | Duration To       | Number of participants |
|-------------|--|-------------------------|-------------------|-------------------|------------------------|
| <b>2019</b> | <b>CAREER COUNSELLING / FINANCIAL LITERACY PROGRAMME FOR STUDENTS CAMPAIGN</b> | <b>02/01/2019</b>       | <b>02/01/2019</b> | <b>02/01/2019</b> | <b>123</b>             |

|      |  |            |            |            |     |
|------|--|------------|------------|------------|-----|
| 2019 | CAREER COUNSELLING / DIGITAL BANKING                 | 04/02/2019 | 04/02/2019 | 04/02/2019 | 102 |
| 2018 | WORKSHOP ON GROUND WATER CONSERVATION AND MANAGEMENT | 01/07/2018 | 01/07/2018 | 01/07/2018 | 125 |
| 2018 | ENVIRONMENTAL AWARENESS PROGRAMME                    | 25/07/2018 | 25/07/2018 | 25/07/2018 | 112 |
| 2018 | BLOOD DONATION CAMP                                  | 25/09/2018 | 25/09/2019 | 25/09/2019 | 105 |
| 2018 | HUMAN RIGHT DAY                                      | 10/12/2018 | 10/12/2018 | 10/12/2018 | 237 |
| 2019 | SKILL DEVELOPMENT PROGRAMME                          | 01/03/2019 | 01/03/2019 | 01/03/2019 | 36  |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme         | Period from | Period To  | Number of Participants |      |
|--------------------------------|-------------|------------|------------------------|------|
|                                |             |            | Female                 | Male |
| Gender Sensitization Programme | 08/01/2019  | 08/01/2019 | 105                    | 97   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| 1. Total campus is using LED ball . 2. There is no leakage in wires                   |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Rest Rooms                  | Yes    | 55                      |
| Ramp/Rails                  | Yes    | 1                       |
| Braille Software/facilities | Yes    | 1                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
|------|--|--|------|----------|--------------------|------------------|--|

|      |   |           |            |        |               |                  |     |
|------|---|-----------|------------|--------|---------------|------------------|-----|
|      |   | community |            |        |               |                  |     |
| 2018 | 2 | 2         | 01/07/2018 | 111111 | NSS, NCC, YRC | Malaria , Dengue | 150 |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity            | Duration From | Duration To | Number of participants |
|---------------------|---------------|-------------|------------------------|
| Extra Mural Classes | 09/01/2019    | 10/01/2019  | 232                    |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|   |
|---|
| <p>1. Tree Plantation 2. Plastic free campus 3. No tobacco zone 4. No Smoking zone<br/>5 Garbage management</p> |
|---|

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

|   |
|---|
| <p>Taking I.C.T into village. Reviving learning through research awareness.</p> |
|---|

|  |
|--|
| <p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p> |
| <p><a href="http://hindolcollege.in/file/BEST_PRACTISES.pdf">http://hindolcollege.in/file/BEST_PRACTISES.pdf</a></p>                                     |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

|  |
|--|
| <p>The institution pursuing its mission and vision very carefully. Efforts taken to achieve excellence in all fields. Our campus is ragging free and the academic atmosphere is conducive for growth. We have the distinction of promoting girl education i.e. evident from our enrolment of commendable number of girl students. The institution got selected to receive World Bank assisted project OHEPEE for 5 years to promote excellence and equity. (the institution is one out of 70 selected colleges and universities of the state).</p> |
|--|

|  |
|--|
| <p>Provide the weblink of the institution</p>  |
| <p><a href="http://hindolcollege.in/Institutional_Distinctiveness.html">http://hindolcollege.in/Institutional_Distinctiveness.html</a></p> |

## 8.Future Plans of Actions for Next Academic Year

|   |
|---|
| <p>The institution plans to improve the scoring of slow learners through remedial coaching. The institution aims at bringing excellence and equity. The institution plans for complete office automation, library automation. The institution aims at computer literacy for all the students irrespective of their curriculum. The institution aims to develop research activities of faculties. Also plans for green audit, energy audit academic audit.</p> |
|---|